

COUNCIL

14 November 2016

HEALTH AND WELLBEING BOARD TERMS OF REFERENCE

Report from the Health and Wellbeing Board

Strategic Aim:	Reaching our Full Potential	
Exempt Information	No	
Cabinet Member(s) Responsible:	Mr R Clifton, Portfolio Holder for Health and Adult Social Care	
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Ward Councillors	Not applicable	

DECISION RECOMMENDATIONS

That Council:

1. Approves the revised Terms of Reference for the Rutland Health and Wellbeing Board.

1 PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to seek approval of revised Terms of Reference for the Rutland Health and Wellbeing Board.

2 REVISED TERMS OF REFERENCE FOR THE RUTLAND HEALTH AND WELLBEING BOARD

- 2.1 The Rutland Health and Wellbeing Board (HWB) is an ongoing statutory committee of the Local Authority, discharging functions conferred on Rutland County Council by Section 96 of the Health and Social Care Act 2012.
- 2.2 It was agreed at the HWB meeting on 28 June that the role of the Health and Wellbeing Board would also be reviewed as it needs to focus on certain issues rather than try to cover everything.
- 2.3 Draft terms of Reference for the HWB were prepared following a Development Session of the HWB on 7 July 2016 and reviewed by the HWB on 27 September 2016 and discussed at the Constitution Review Working Group on 23 September 2016.

- 2.4 At their 27 September 2016 meeting, the HWB agreed that the terms of reference should be finalised in line with their comments and any further comments received, then sent directly to Council for formal approval rather than being presented again to the HWB.

3 CHANGES TO THE HWB TERMS OF REFERENCE

- 3.1 The material changes to the former HWB Terms of Reference, which follow through on the HWB Development Session, are as follows:
- a) There is a stronger emphasis on integrated commissioning across health and social care (Appendix A, Section 2: Statutory Functions).
 - b) There is more emphasis on the role of all members to deliver outcomes coherent with the aims of the Rutland HWB, ensuring that their own strategies, plans and services are aligned to the priorities of the Rutland Health and Wellbeing Strategy (Appendix A, Section 3: Additional responsibilities).
 - c) A set of explicit principles has been added to which HWB members will work (see Appendix A, Section 4), including: shared ownership and accountability across the members for delivering HWB priorities and representing Rutland at wider fora; being open and transparent; listening to service users; driving action; and learning from experience.
 - d) The Terms of Reference is more specific about the HWB relationship with its sub-groups (Appendix A, Section 5: Sub-groups).
 - e) A greater emphasis is placed on Safeguarding (Appendix A, Section 6: Safeguarding).
 - f) All members may nominate a deputy (Appendix A, Section 7: Membership).
 - g) It is made explicit that the Chair may make decisions for reasons of urgency outside formal meetings, reporting back to the HWB (Appendix A, Section 8: Voting).
 - h) There is clarification on who may be the chair of the HWB (Appendix A, Section 9: Standing Orders and Meetings).

4 CONSULTATION

- 4.1 The Health and Wellbeing Board was consulted on the changes in a public session. The views of the Constitution Review Working Group have been sought.

5 ALTERNATIVE OPTIONS

- 5.1 The pre-existing Terms of Reference could have been retained, but the Development Session indicated that the role of the Health and Wellbeing Board needed to be refocused around shared priorities and principles of working.

6 FINANCIAL IMPLICATIONS

- 6.1 There are no specific financial implications of the revised Terms of Reference.

7 LEGAL AND GOVERNANCE CONSIDERATIONS

- 7.1 There are no legal implications to be highlighted.
- 7.2 The revisions to the Terms of Reference aim to improve the governance of health and wellbeing plans and strategies locally at both a strategic and operational level, increasing their potential to impact positively on Rutland and for work in this area to be steered confidently and proportionately, so that outcomes are coherent, well-coordinated and appropriately focussed.

8 EQUALITY IMPACT ASSESSMENT

- 8.1 An Equality Impact Assessment (EqIA) has not been completed as the Terms of Reference has not changed materially in this regard.

9 COMMUNITY SAFETY IMPLICATIONS

- 9.1 The proposed Terms of Reference support the work of the Council and the wider Rutland health and wellbeing partnership in encouraging and informing work that aims to impact positively on community safety in its broad sense.

10 HEALTH AND WELLBEING IMPLICATIONS

- 10.1 The Terms of Reference set out how local health and social care organisations will work within and on behalf of the Rutland Health and Wellbeing Board to the benefit of the health and wellbeing of Rutland residents.

11 CONCLUSION AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

- 11.1 The new Terms of Reference update and give additional focus and definition to the roles of the Health and Wellbeing Board.
- 11.2 The HWB therefore recommends that the Terms of Reference be approved by Full Council.

12 BACKGROUND PAPERS

- 12.1 There are no additional background papers to the report.

13 APPENDICES

- 13.1 Appendix A: Rutland Health and Wellbeing Board Revised Terms of Reference

A Large Print or Braille Version of this Report is available upon request – Contact 01572 722577.